

Unit 103 Board Meeting Minutes

August 27, 2024

Meeting called to order via ZOOM at 5:04p by President Sue Greenberg.

Present at the meeting were Keith Thompson, Amy Dutton, Rajiv Kapadia, Warren Nelson, Sue Greenberg, Matt Belau. Also in attendance was Lance Chamberlain, Financial Advisor to the Unit. Connie Nelson and Tom Owens were absent.

Board Items that required a vote:

- A motion was made (Warren) and seconded (Rajiv) to approve of the meeting minutes from July 9, 2024. The motion passed unanimously.
- A motion was made (Amy), seconded (Warren), and was approved unanimously to approve of purchasing ten (10) new card tables for the Unit 103 Trailer.
- A motion was made (Amy) and seconded (Rajiv) to approve changes to part of the new Policy Document, sections 1 through 7, along with the changes to the Table of Contents. Passed unanimously.

Reports:

President Greenberg reported:

- Congratulated Keith (new Ruby Master) and Matt (new Gold Master).
- Tom Owens expressed his desire to be back and to participate on the Board going forward.
- Presented Matt's idea to replace some of the Unit 103 Trailer tables; Unit 178 will also be asked to make an equal contribution to improve our card table stock. (See motion and vote above.)

Mr Chamberlain reported:

- Form 990 for the Unit was filed (on paper) on time, along with the proper funds that the IRS has cashed; then the IRS sent notice the 990-T form must be filed electronically. That form was filed and rejected, requiring a special code; H&R Block has been enlisted to assist, however they also are having difficulty in figuring out the correct information to send (and how to send it). The IRS is charging \$20 per day for late filing; Lance will continue to pursue.
- The Unit's net worth is down to "around \$60,000" between paying for 103 Clubs' equipment and the upcoming Regional costs. There will not be a lot of income in the 4th quarter, so the Board was advised to be careful as to how much money is spent.

Mr Belau reported:

- All systems appear to be "go" for the upcoming Unit 103 Regional in Rochester; two weeks later is the Unit 103 NAP Final in Roseville; the week after that is Mankato's Sectional. Rajiv indicated that Mankato would be responsible for the profit/loss for their tournament and that Unit 103 would not have any financial interest in their sectional.
- Dates have been set for the 2025 Winter Sectional, which will be held January 30 to February 2, 2025, at the BCSP in Roseville.

OLD BUSINESS:

The 2025 Awards Luncheon was discussed; the Board agreed to hold the Awards Luncheon jointly with Unit 178 (if they agree). Sue related that Kim Hayward believes the Roseville location would hold that size crowd fine. A date must still be set (TBD) and Sue will check with Sue Sanger (Unit 178 President) to see if this will work for them. The Awards Ceremony would be held jointly, however recognition of each Unit's winners would remain separate.

NEW BUSINESS:

Warren and Matt updated the Unit 103 Policy Document; the Board went through the first seven (7) sections of the document and approved that part of the updating along with the Table of Contents (see vote above). The remainder of the document will be looked at during the next meeting for approval.

Amy suggested we look into making an effort to do more teaching, especially online, in an attempt to encourage more novice players – especially with the Nationals coming to Minnesota in less than two years. The Board agreed this was a good idea but tabled additional discussion until the next meeting.

A motion was made (Amy) and seconded (Matt) to adjourn the meeting at 5:57pm, passing unanimously. The next meeting is scheduled online for Tuesday, September 17th at 5pm.

Respectfully submitted on behalf of Tom Owens,
Matt Belau (acting secretary)